

Olmsted County Highway Division

Application Permit for Access

Print or type the application, submit a drawing that shows the property lines, county roads, buildings, and any existing driveway access, and include the non-refundable permit application fee. **Residential, field access permit fee is \$125 per access. Commercial, Public Streets permit fee is \$250 per access.** Place a stake or lathe marked with a rag or cloth on the back slope of the ditch to mark the location you would like to have an access located. Olmsted County staff will check the stopping sight distances at the location and also check the proximity of other access points, railroad crossing, turn lanes, etc. Call the Olmsted County Highway Division at 328-7060 with any questions. **Olmsted County allows one driveway per parcel of land unless a natural barrier, such as a river, waterway, ravine, etc, divides the land.**

Applicant _____ Address _____
Street
 _____ Home Phone _____ Cell Phone _____
City, State, and Zip Code

E-Mail Address _____

Property owner _____ Address _____
Street
 _____ Home Phone _____ Cell Phone _____
City, State, and Zip Code

Parcel size in acres _____ Legal description of parcel _____
Section, Township, Lot Description

Present number of existing accesses _____

Locations of existing access _____

Proposed access type _____ Date access is needed _____
Residential, Field, Commercial, Public Street Month, Day, Year

Is a building to be constructed _____ if yes what type _____
Yes or No Pole Building, Garage, House,

County Road Access is proposed on _____
County Road Number

Exact Proposed Location of Access _____

Any additional comments regarding this access application: _____

I, We, the undersigned, herewith make application for permission to construct the access driveway at the above location, said driveway to be constructed to conform with the regulations of the Highway Division and to any special provisions included in the permit. It is agreed that all work will be done to the satisfaction of the Highway Division. It is further agreed that no work in connection with this application will be started until the application is approved and the permit issued. It is expressly understood that this permit is conditioned upon replacement or restoration of the highway to its original or to a satisfactory condition. It is further understood that this permit is issued subject to the approval of local city, township authorities having joint supervision over said street or highway.

Signature of applicant _____ Date _____
Month, Day, Year

County Use Only

Date permit received _____ Payment amount for permit application \$ _____

Non-Refundable Fees

Residential, Field	\$125 per access
Commercial, Public Street	\$250 per access

Permit Fee Schedule A
Olmsted County Public Works
Effective Date: January 1, 2016

Overweight/Overwidth Move	Annual permit	\$200
	Single permit	\$50
Access/Driveway	Residential, field access	\$125 per access
	Commercial, Public Streets	\$250 per access
Utility and Work in the Right of Way		\$250

Please Note:
Permit Fees are Non-Refundable