

Section 1- Disasters/Emergencies/Injuries

a) Disasters/Emergencies/Injuries

Planning for disasters, emergencies and/or injuries- When do you report? Who do you contact? Etc.

b) Floor and Escape Plan

The license holder must give the licensing agency a floor plan of the foster home showing emergency evacuation routes. Emergency procedure must include a plan for care of children, evacuation, temporary shelter, and gathering at a meeting place to determine if anyone is missing. The plan must specifically address the needs of children whose behavior increases the risk of having a fire.

c) Incident Report for Foster Provider

This form must be completed and provided to the social worker and licensor when an incident occurs. Provide a description of the incident and action taken. Review the top of the form for direction on when to complete an Incident Report.

.

Disasters / Emergencies / Injuries

- a) **WHEN** to contact your Foster Care Licensing Social Worker and Child's Social Worker and complete "Incident Report For Foster Provider"
- 1) Accidents with or without injury in which medical attention was sought (i.e. accidents involving vehicles, bikes, sports, etc.)
 - 2) Illness – serious enough for you to consider and/or seek medical attention
 - 3) Natural or man made disasters (flood, tornado, terrorist attack, etc). The agency has a plan for making contact in such events to check on both the welfare of the child and foster family. So don't be surprised if we contact you after a disaster in the community.
 - 4) Any injury or near injury involving the foster child (i.e. fall down the stairs, rough horse-play, etc.)
 - 5) Unaccountable whereabouts of the foster child (wandered off, runaway, etc.)
 - 6) Foster child has harmed or threatened another child or person
 - 7) Foster child has gotten into a serious physical altercation
- b) See Section 7 for Medical Hospitalizations
Medical Exams and Medical Assistance
DNR Information
- c) Emergency / exit plan is posted on the child's bedroom door. A mock walk through with children that are old enough to participate on how to exit the house in the event of a fire and where to gather is recommended. See "Making a Home Fire Escape Plan" – Minnesota Safety Council.
- d) It is recommended that you have the Licensing worker and child's Social Worker's number posted in more than one place – child's bedroom door, on the refrigerator, and a location outside of the home (car, shed, etc.)
- e) Please contact the child's worker and licensing worker when it is reasonable and/or safe to do so after an accident, disaster, illness, etc.
- f) Additional Resource Information from the Minnesota Safety Council
visit the website <http://www.minnesotasafetycouncil.org/safekids/index.cfm>
- * Preparing an Emergency Kit
 - * Home Safety Checklist
 - * Tornados

FOSTER CARE EMERGENCY ESCAPE PLAN

EMERGENCY PHONE NUMBERS:

Emergency: **911**

Poison Control: **1-800-222-1222**

Non-emergency:

Police Department: _____

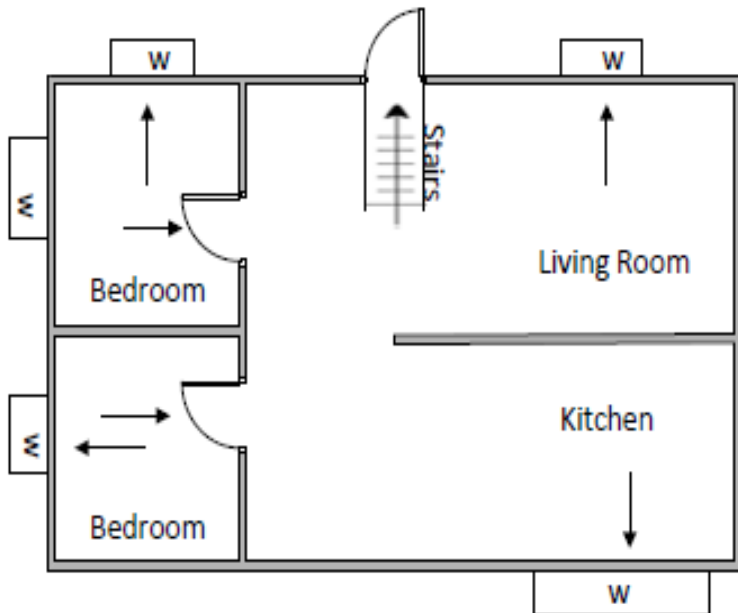
Fire Department: _____

Child Protection (Day): 507-328-6400

After Hours Social Worker: 507-535-5625

Crisis Response of SE MN: 844-274-7472

1. Use the grid, blank paper, or other resources (e.g. online websites) on the next page to draw a floor plan of each floor of your home.
2. Each room will need two exits identified.
3. Use arrows to show both of the emergency evacuation routes.
4. In a building with three or more dwelling units, enclosed exit stairs must be indicated.
5. Make sure the plan is clear and easy to follow/read.



Family Name _____

Address _____

Cell#: _____ Cell#: _____ Home#: _____

Designated place to meet outside to determine if anyone is missing:

Designated place to meet during a storm or tornado: _____

Designated temporary shelter if needed: _____

Fire Extinguisher Locations: _____

Smoke Detector Locations:

- Basement or Lower Level _____
- Main Floor or Upper Level _____
- Second Floor _____

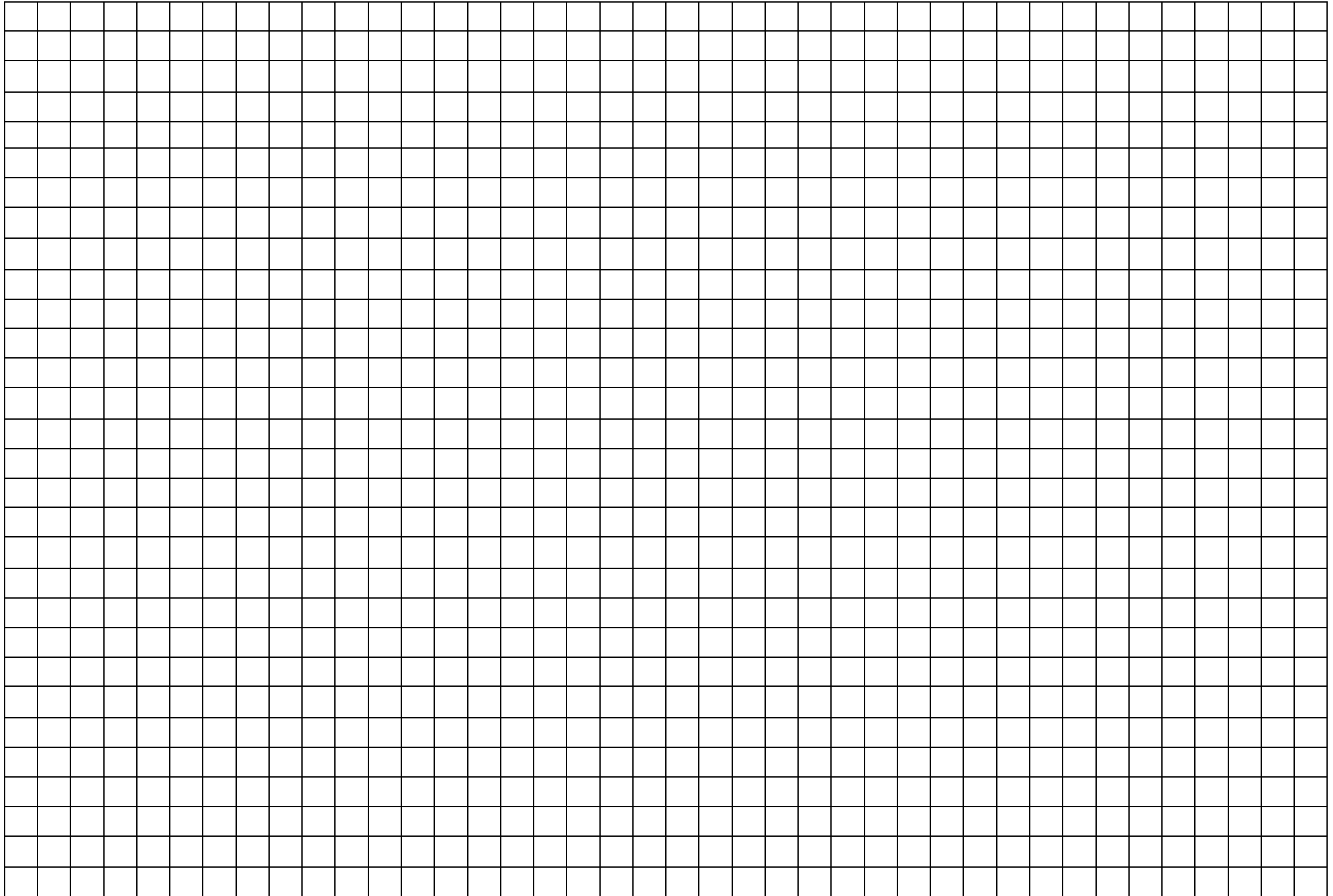
CFC ONLY:

If a child placed in my home is at risk of starting fires I/we will comply with the following:

- Lock/remove all fire starting objects
- Discuss with the case manager a supervision plan
- Other _____

By initialing here I/we agree to the above plan _____

FOSTER CARE EMERGENCY ESCAPE PLAN



Child Foster Care Provider Incident Report Form

To be completed by the Foster Care Provider within 8 hours of incident unless otherwise specified.

1. This form must be completed immediately following any accident, injury, or hospitalization of a child in placement. (report immediately)
2. This form must be used to report personal or property damage that can result in an insurance claim against the foster care insurance.
3. This form must be used when a police report involving the child has been made.
4. This form must be used when a complaint has been filed under the Minnesota Reporting of Maltreatment of Minors and Vulnerable Adults. (report immediately)
5. This form may be used to notify of the child's social worker or foster care licensor when you feel questions could arise as to the course of action used in handling any incident or situation.
6. This form may be used to notify a child's social worker or foster care licensor of the following:

Assaultive behavior of foster child	Foster child commits a crime
Beyond control behavior	Neighborhood problems
Foster child leaves without permission	Foster child runs away (report immediately)

Foster Parent(s): _____ Date reported to worker: _____

Child Name:	Age:
Date of Incident:	Time of Day:
	Location of Incident:

	Name of Person	Date of Notification	Time of Notification
Child Foster Care Licensor			
Child's Social Worker			
Other			

Description of Incident (including extent of injury, if applicable): [if needed, please attach separate sheet.]

Action Taken/ Resolution: [if needed, please attach separate sheet]

Name of Foster Parent (print)	Signature of Foster Parent	Date
Name of Foster Parent (print)	Signature of Foster Parent	Date