



## Application for Olmsted County Burial

**Authorization and approval of County Burial must be received prior to making funeral plans.**

### Information about the Deceased

Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ SSN: \_\_\_\_\_

Address: \_\_\_\_\_ Date of Death: \_\_\_\_\_

Name of Living Spouse or Parent(s) (if deceased was a minor): \_\_\_\_\_

Phone/Email of Living Spouse or Parent(s): \_\_\_\_\_

Address: \_\_\_\_\_

### Disposition Details

Cremation (standard) or Immediate Burial: \_\_\_\_\_

Name of Funeral Home: \_\_\_\_\_

### Applicant Information

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

### Burial Benefits and Other Resources

Does the deceased have a pre-paid burial fund or other burial benefit policy? \_\_\_\_\_

If yes, where is the fund/policy held? \_\_\_\_\_

If yes, what is the amount? \$ \_\_\_\_\_

Is the deceased eligible for Veteran's burial benefits? \_\_\_\_\_

If yes, what is the amount? \$ \_\_\_\_\_

Does the deceased have a pre-paid burial plot? \_\_\_\_\_

If yes, where is the plot? \_\_\_\_\_

Does the deceased have additional community resources available such as help from the Eagles Club, Elks Club, GoFundMe or other? \_\_\_\_\_

If yes, where? \_\_\_\_\_ If yes, what is the amount? \$ \_\_\_\_\_

## Resources of the Deceased

Monthly Income

Employment: \$ \_\_\_\_\_ Retirement and/or Pension: \$ \_\_\_\_\_

Social Security: \$ \_\_\_\_\_ Other earned or unearned income: \$ \_\_\_\_\_

## Life Insurance

Name of Company or Fund: \_\_\_\_\_

Amount: \$ \_\_\_\_\_ Beneficiary: \_\_\_\_\_

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Amount: \$ \_\_\_\_\_ Beneficiary: \_\_\_\_\_

## Checking or Savings Accounts

Name of financial institution: \_\_\_\_\_

Address: \_\_\_\_\_

Account number: \_\_\_\_\_ Account Balance: \$ \_\_\_\_\_

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Address: \_\_\_\_\_

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Address: \_\_\_\_\_

Account number: \_\_\_\_\_ Account Balance: \$ \_\_\_\_\_

## Other Assets such as Stocks, Bonds, CD's, etc.

Type: \_\_\_\_\_ Amount: \$ \_\_\_\_\_

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Type: \_\_\_\_\_ Amount: \$ \_\_\_\_\_

## Real Estate, Property, Rental Property, Homestead, Vehicles

Type: \_\_\_\_\_ Address/Location: \_\_\_\_\_ Value: \$ \_\_\_\_\_

Type: \_\_\_\_\_ Address/Location: \_\_\_\_\_ Value: \$ \_\_\_\_\_

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## Additional Resources

Name of Next of Kin: \_\_\_\_\_ Relationship to Deceased: \_\_\_\_\_

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Are any of the next of kin named beneficiary on any of the deceased's insurance policies? \_\_\_\_\_

Are any of the next of kin named joint owner or "payee on death" for any of the deceased's assets?  
\_\_\_\_\_

If yes, specify what assets: \_\_\_\_\_

\_\_\_\_\_ Value: \$ \_\_\_\_\_

If yes, specify what assets: \_\_\_\_\_

\_\_\_\_\_ Value: \$ \_\_\_\_\_

Are there any family, friends, or community members able to contribute? If so, please describe source and amount: \_\_\_\_\_

**Acknowledgement and Signature**

Any information supplied on this application can be verified. False reporting of assets or financial responsibility can be prosecuted as fraud. To the best of my knowledge all the above statements are true and correct. I agree that the available assets determined by the County Burial Staff which reduce the County's payment for funeral/burial costs will be paid promptly to the Funeral Director. Signing this form gives Olmsted County permission to share information about eligibility for publicly funded burial with the funeral provider(s). I have read and understand the Olmsted County burial policy.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Policy attached below and at [www.olmstedcounty.gov](http://www.olmstedcounty.gov).**

**For questions or to submit completed applications:**

Olmsted County Family Support and Assistance Office, County Burial Team

Email: [FSABurial@OlmstedCounty.gov](mailto:FSABurial@OlmstedCounty.gov), Drop off: 2117 Campus Drive SE, Rochester, MN 55904,

Phone and Fax: 507-328-6273

**COUNTY USE ONLY**

Approved: \_\_\_\_\_ Obligation: \$ \_\_\_\_\_ County payment will be: \$ \_\_\_\_\_

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_



**Department Originating Policy:**

Family Support and Assistance

**Department Contact:**

Ruth Olson 507-328-6405

**Effective Date:**

Policy: September 20, 2021.  
Allowances: January 1, 2021.

**Last Revision Date:**

September 09, 2022

## **Olmsted County Health, Housing and Human Services (HHH) Burial Policy**

### **Purpose**

The purpose of this policy is to establish burial costs paid by the County under the Minnesota Family Investment Program and Minnesota Poor Relief Law.

### **Policy Statement**

Under Minnesota Statutes, when a person dies without adequate resources to cover the cost of the final disposition, the county is required to assist.

### **Policy / Procedures**

Policies pertaining to burials are at the discretion of the County Board to the extent that they do not conflict with special provisions in state law or regulations for MFIP

burials. A burial is considered a MFIP burial if the deceased was a recipient of MFIP at the time of death. Otherwise, the burial is a County Poor Relief burial.

If the County assumes financial responsibility for the final disposition, it cannot exceed the County allowances. There cannot be any enhancements.

The standard disposition method for county burial is direct cremation. However, if deceased or next of kin prefers, immediate burial is a secondary available option.

Resources of the deceased, family and community will be considered in determining eligibility. This includes memorials and funds raised on behalf of the deceased. Those who do not have sufficient funds to pay for the burial can apply for assistance for the remaining costs providing Olmsted County standards have been used.

Authorization and approval of a county burial must be received prior to making funeral plans. The family/funeral home will be expected to work closely with county staff to ensure fair but cost-effective arrangements.

Eligibility must be determined by the County of Financial Responsibility. Extenuating or unusual circumstances not otherwise addressed specifically in this policy will be reviewed and approved amongst burial team members and management.

### **ALLOWANCES:**

1. Direct Cremation. Maximum \$2158.

This includes local removal, care of remains, transfer of deceased to crematory, basic services of staff, authorization, crematory charge, and a nondecorative remains container. Excludes ceremony, visitation, and cemetery charges, however, may include a short time of remembrance/memorial. The

County will not pay for enhancements such as, but not limited to, flowers, honorariums, music, processions, clothes, printed material, food, or other related items. The County does not pay for internment of ashes. Regional Medical Examiner's Office will waive the cremation fee for county burials within Olmsted County's jurisdiction. If family and/or friends choose to enhance or make substitutions, such as internment of cremains, they will be obligated to pay for the entire cost of the disposition.

2. Immediate Burial. Maximum \$2,900.

This includes local removal, care of remains, vault/grave box at invoice, transfer of deceased to funeral home, basic services of staff, authorization, basic casket, and transfer of deceased to local area cemetery. Excludes ceremony, visitation, and non-essential cemetery charges, however, may include a short time of remembrance/memorial. The County will not pay for enhancements or items such as, but not limited to, flowers, honorariums, music, processions, clothes, printed material, food, or other related items. If family and/or friends choose to enhance or make substitutions, such as a casket of their choice, they will be obligated to pay for the entire cost of the disposition.

3. Cemetery

Grave opening and closing are limited to Monday-Friday with adjustments permitted for winter months. Opening/closing costs are limited to 75% of the current cemetery rate.

Olmsted County utilizes pre-purchased burial plots at local cemeteries. The County does not pay for cemetery markers/headstone. Cemetery specifications for pre-purchased lots apply. Current county-purchased lots are flat markers only.

No enhancements are allowed. The County does not pay for decorative cremation containers. The County does not pay to transport deceased outside of Olmsted County for burial in another cemetery plot unless it would be cost-effective to do so.

## **Enforcement**

Minnesota Statutes 261.035, Minnesota Statutes 149A.80, and Minnesota Statutes 256.935

## **History**

September 2022 – No changes. Approved by Health, Housing & Human Services Committee.”

September 2021 – Updated to reflect cremation as standard disposition method, made grammatical updates, described further the family obligations if enhancements or substitutions are chosen, pronounced that the cemetery may have specifications for the pre-purchased plots, updated maximum amounts, and updated for 508 compliances. Authored by Ruth Olson. Approved By Health, Housing and Human Services Senior Leadership Team

November 2018 – Updated to separate policy and procedural, move vault cost underneath the immediate burial amount rather than a separate line since burials always use a vault. Approved by Health, Housing, Human Services Senior Management Team

July 2014 – Minor administrative edits only. Approved by Olmsted County Community Services Senior Management Team

April and March 2009 – Updates made and approved by Human Services Committee County Board.

November 2005 – Updates made and approved by Olmsted County Community Services Senior Management Team