



Environmental Resources
2122 Campus Drive SE, Suite 200
Rochester MN 55904
507-328-7070
www.co.olmsted.mn.us/EnvironmentalResources

Date: October 1, 2024
To: Olmsted County Solid Waste Hauler Registration
From: Alex Kromminga, Solid Waste Assurance Coordinator
Re: 2024 Solid Waste Registration Application

It's that time of year again to apply for or renew your Solid Waste Hauler Registration. In this correspondence, you will find the necessary documents and instructions to complete your registration for the year 2025.

Enclosed within this package, you will discover:

- The 2025 Solid Waste Registration Form includes information we have on record about your business.
- Review the link [Covered Loads](#), outlining essential guidelines for waste transport.

Registration Process, please follow these steps:

- **Complete the Full 2024 Solid Waste Registration Form:** Ensure you complete the form if you intend to engage in any hauling activities described within (as also outlined in the registration form).
- **Sign and Return:** After completing the form, kindly sign and return it to us, along with the required proof of insurance, no later than December 1, 2024.

Insurance Requirement:

- Registered haulers must provide proof of insurance coverage. Please enclose a copy of your insurance proof for each vehicle listed.

Registration Stickers:

- Upon receiving your proof of insurance and the signed registration form, we will promptly send you the stickers. Please display these stickers on the upper center part of the windshield of each vehicle currently in service. This is a mandatory requirement for all registered haulers throughout the year.

Hauler Registration Criteria:

As per the Olmsted County Solid Waste Ordinance, registration is mandatory if you are involved in any of the following activities:

- Self-hauling solid waste from a commercial site.
- Providing collection and transportation services for construction or demolition debris for compensation (excluding Mixed Municipal Solid Waste, Industrial Solid Waste, or Source Separated Organic Materials).
- Providing collection and transportation services for recyclable materials from a Commercial Site (excluding transportation of Recyclable Materials prepared for sale as a commodity).

For detailed information on the Olmsted County Solid Waste Ordinance and the Industrial Solid Waste Management Plan, please visit www.olmstedwaste.com or contact the County Environmental Resources Department.

Additional Information:

- Note that no individual may collect Mixed Municipal Solid Waste, Industrial Waste, Source Separated Organic Materials, or Bulky Items belonging to another person within Olmsted County without an appropriate Solid Waste License from the County. Details regarding Class A, B, C, or D licenses, including restrictions and applications, can be found on our [website](#).
- We urge you to review the "Covered Loads" brochure enclosed with this package. It provides essential information on maintaining clean, litter-free transport of solid waste, thereby contributing to our county's cleanliness. Please be aware that Olmsted County Facilities may apply a special charge of \$20 per load for uncovered loads.

No Fees, Your Support Matters:

- There are no fees associated with this registration process. Understanding that the Solid Waste Management Division relies solely on solid waste disposal revenues to sustain all facilities and programs is essential. No tax dollars or contributions from other local government units support our operations. Your active participation in this program plays a crucial role in enhancing our facilities for the benefit of everyone.

We appreciate your interest in contributing to a cleaner and more sustainable Olmsted County. If you have any questions or need further assistance, please do not hesitate to contact us at 507-328-7070.



2025 OLMSTED COUNTY SOLID WASTE HAULER REGISTRATION

This registration is for the year January 1, 2025 to December 31, 2025.

This application is for Solid Waste Registration which is required for:

1. Those who transport their own Solid Waste from Commercial Sites.
2. Those who offer collection and transportation services for Construction Debris and Demolition Debris in exchange for compensation (please note that this excludes Mixed Municipal Solid Waste, Industrial Solid Waste, or Source Separated Organic Materials).
3. Those who provide collection and transportation services for Recyclable Materials from Commercial Sites (with the exception of transporting Recyclable Materials specifically prepared for sale as commodities).

Please Note: In Olmsted County, it is prohibited for any individual to collect Mixed Municipal Solid Waste, Industrial Waste, Source Separated Organic Materials, or Bulky Items from another person without holding a valid Solid Waste License issued by the County. Comprehensive information regarding Class A, B, C, or D licenses, including details on restrictions and the application process, can be accessed at www.olmstedcounty.gov

New Registration
 Renewal Registration

Complete each section of the application and mark any applicable boxes.

Legal Business Name:	DBA (Doing Business As):											
	Business Address:											
	Local Mailing Address:											
	Mailing Address (if different than Business Address):											
	Phone #:											
	Business Website Address:											
	MN Tax ID #:											
	Check here if registered with MN Sec. of State's Office											
	<table border="1" style="width: 100%;"> <tr> <td colspan="4">Business Type:</td> </tr> <tr> <td style="text-align: center;">Sole proprietor</td> <td style="text-align: center;">Partnership</td> <td style="text-align: center;">LLC</td> <td style="text-align: center;">C Corp.</td> </tr> <tr> <td style="text-align: center;">S Corp.</td> <td style="text-align: center;">Other:</td> <td></td> <td></td> </tr> </table>	Business Type:				Sole proprietor	Partnership	LLC	C Corp.	S Corp.	Other:	
Business Type:												
Sole proprietor	Partnership	LLC	C Corp.									
S Corp.	Other:											
Applicant Completing the Application <i>*Applicant must be at least a managerial level employee with control over or responsibility for the hauling operation or an owner, officer, director, or majority and controlling shareholder, partner, sole proprietor, or governmental entity – per Section 3504.06 of Solid Waste Management Ordinance.</i>	First & Last Name:											
	Position Title:											
	Phone #:											
	E-mail:											

TYPES OF SOLID WASTE TO BE COLLECTED AND TRANSPORTED

Check each waste category for which you will be collecting and transporting during the 2024 registration year. Also, provide any additional information where requested.

By self-hauling own Solid Waste from Commercial Sites:

Mixed Municipal Solid Waste ([Designated to Olmsted County owned SW Disposal Facilities](#))

Industrial Waste ([Designated to Olmsted County owned SW Disposal Facilities](#))

Source Separated Organic Materials

Recyclable Materials

Construction and Demolition Debris

By providing collection and transportation services in return for compensation for:

Construction and Demolition Debris

Recyclable Materials (by providing collection and transportation services for

Recyclable Materials from a Commercial Site, but this does not include transportation of Recyclable Materials which have been prepared for sale as a commodity.)

Delivered to transfer station. Indicate transfer station name/location:

Delivered to Materials Recovery Facility (MRF). Indicate location/MRF name:

Sent directly to market.

Delivered to a Recycling Center. Indicate name(s)/location of facility used:

Registered Haulers **are only allowed to provide *construction and/or demo debris (C&D) collection and transportation services if the C&D debris loads are not contaminated*** with garbage, cardboard, or other unacceptable wastes as documented in the Kalmar Landfill demolition cell permit. C&D loads must be allowed to be disposed of in a permitted Demolition landfill. If loads can't be disposed of in a demolition landfill, an Olmsted County Licensed Hauler needs to be contacted to deliver the waste to Olmsted County facilities. Violations may result in penalties, suspension and/or revocation of your Solid Waste registration.

Registered Haulers are not authorized to provide collection and transportation services for Mixed Municipal Solid Waste (garbage), Bulky Items, Source-Separated Organic Materials and/or Industrial Waste. Dropping off containers at residential or commercial sites for generators to deposit MMSW into is not a permitted service for Registered Haulers and is a violation of the Olmsted County Solid Waste Management Ordinance.

Check here to confirm your company understands the above restrictions for Registered Haulers.

The County's Solid Waste Designation Ordinance, Chapter 3550-3599, mandates that Designated Waste, which includes mixed municipal solid waste and other solid waste as defined within this designation, generated in Olmsted County must be disposed of exclusively at Olmsted County Designated Points of Delivery, which are Olmsted County-owned Solid Waste Management Disposal Facilities. As a Licensed Hauler, your company must transport Designated Waste to these designated points. Failure to adhere to this requirement constitutes a violation of the Designation Ordinance. Non-compliance may result in penalties, the potential revocation of your hauling license, and enforcement through either criminal or civil proceedings under the County Solid Waste Management Ordinance, the County Administrative Enforcement and Appeals Procedure Ordinance, or both.

Link: [Solid Waste Designation Ordinance Chapter 3550-3599](#)

Check here to confirm your company understands the requirements to deliver designated waste to Olmsted County Solid Waste Disposal Facilities.

VEHICLE AND EQUIPMENT INFORMATION

Provide the location(s) (addresses) where vehicles and equipment (containers/roll off boxes, etc.) will be stored:

Type

Primary storage location

Secondary storage location

Vehicles:

Equipment:

Check here and complete the Vehicle/Equipment Listing below for the vehicle(s)/equipment to be used for hauling operations in Olmsted County. If more space is needed, attach a separate vehicle/equipment listing report that includes all of the below information.

VEHICLE /EQUIPMENT LISTING (Includes Trucks, roll-off boxes, compactor boxes etc.):

Make	Model	VIN	License plate #	Truck/Equipment Type	Capacity (cu. yd)	# of Axles	ID # if applicable

INSURANCE COVERAGE

Registered Haulers must have proof of insurance coverage for all vehicles listed above.

Check here to confirm copies of all vehicle insurance cards for vehicles listed are including with this registration.

OLMSTED COUNTY ENVIRONMENTAL SERVICE CHARGE BILLING AND COLLECTION FOR SELF-HAULERS

For Olmsted County Environmental Service Charge (Service Charge) purposes, a self-hauler must pay the Service Charge at the gate at a solid waste management facility. When disposing solid waste at Olmsted County owned solid waste disposal facilities, the Service Charge will be charged on the disposal ticket. If the Service Charge was initially not charged at Olmsted County owned solid waste disposal facilities, the County will bill the self-hauler the recalculated Service Charge with payment due within 30 days of the initial disposal ticket.

OLMSTED COUNTY SOLID WASTE CREDIT ACCOUNT AND TIPPING FEES

The County's provides an option to have a credit account for disposal charges unless the company has previously been denied or lost its credit account, thus, would pay for their disposal charges at time of disposal. Tipping fees will be charged to the hauler at time of disposal at a County owned solid waste disposal facility on a disposal ticket. If the tipping fee charged by the scale operator was incorrectly coded or amount charged was incorrect, the County will correct the disposal ticket using the correct code and/or charge amount. If the correction results in a change in amount due to Olmsted County on the disposal ticket, the corrected amount will be added to the next monthly statement for a hauler with a credit account, or if the hauler is a cash customer, the corrected amount will be corrected and charged to the hauler with payment due within 30 days of the initial disposal ticket and payment from the hauler must follow the payment requirements in the County's Solid Waste Credit Policy. Contact the Environmental Resources department if you are interested in setting up a credit account with Olmsted County. A security deposit, bank letter of credit, or bond is required to set up a credit account.

I have thoroughly reviewed and comprehended the Olmsted County Environmental Service Charge and Solid Waste Credit Policy, as outlined above.

DECLARATION AND SIGNATURES

I declare that the information contained in this registration form is correct, to the best of my knowledge. I agree to comply with federal, state, and local laws and rules as they pertain to the collection, transportation and disposal of the types of Solid Waste for which I am responsible. I understand that failure to comply may result in the termination of my registration and ability to operate as a Registered Hauler in Olmsted County. I further declare the following:

- My business will not contract to collect, transport, or dispose of Mixed Municipal Solid Waste, Bulky Items, Source Separated Organic Materials or Industrial Solid Waste. A licensed commercial hauler is required for this type of service.
- My business will deliver Designated Waste to Olmsted County owned solid waste management facilities.
- Vehicles used by my business meet all applicable Minnesota Department of Public Safety standards,
- Our vehicles will only use transportation routes with appropriate weight limits, given our vehicles' gross weights,
- Our vehicle operators have appropriate valid Minnesota driver's licenses,
- My company will maintain insurance coverage and has submitted the required insurance information,
- I have read and understand the provisions of the [Olmsted County Solid Waste Management Ordinance](#) as they pertain to my responsibilities as a registered hauler of Solid Waste.

APPLICANT'S SIGNATURE

TITLE OF APPLICANT

DATE

Checklist for complete application:

All sections of application are completed.

Proof of vehicle insurance attached

Vehicle/Equipment Listing provided/updated and enclosed and storage location(s) identified.

Declaration above was read and application signed and dated.

Return the completed registration from to:

**Olmsted County Environmental Resources
Solid Waste Hauler Registration
2122 Campus Drive SE #200
Rochester, MN 55904**

Questions? Contact Olmsted County Environmental Resources at (507) 328-7070 or pwservice@co.olmsted.mn.us.