



PROCEDURES FOR



HOSPITALIZATION OF FOSTER PLACEMENTS

The foster care provider will:

1. Arrange and attend all pre-hospitalization medical appointments with the child/adult.
2. Contact Social Worker as soon as possible.
3. Contact After Hours Social Worker at 535-5625 if hospitalization takes place in the night or on the weekend.
4. Be present at the hospital during admission. Bring the child's/adult's MA card. Do not sign for anything that requires the signature of a legal guardian.
5. In the case of an emergency admission, stay with the child/adult until the Social Worker has been contacted and treatment has begun.
6. Be present at the hospital during any surgical procedures unless alternative plans (e.g., the natural parents will be present) have been made.
7. Evaluate your home situation and report needed assistance to the Social Worker:
 - A. Ask for immediate help if necessary.
 - B. Baby-sitting services or respite care for other children in the home.
 - C. Home health care aide to help after child/adult is home.
 - D. Public Health Nursing services.
8. Provide necessary care at home and attend follow up appointments with the child.

The Social Worker will:

1. Obtain all signed surgical permission forms when necessary.
2. Contact parents/guardian and facilitate appointments with attending physician if desired.
3. Arrange any alternation of visitation plans while child is hospitalized.
4. Be present at admission to hospital if possible.
5. Be immediately available or carry a cell phone during any surgical procedure or arrange for backup.
6. Arrange any necessary assistance needed by foster family both during hospitalization and immediately following hospitalization.