ANNUAL TRAINING RECORD AND PLACEMENT TRACKING

★*By completing this form, we (Provider 1 & 2) certify that we have completed all training for which a date has been provided.*

TRAINING	INSTRUCTIONS **A total of 12 hours per provider per year is required.**	LENGTH (HOURS)	PROVIDER 1 Name:_____ DATE COMPLETED	PROVIDER 2 Name:_____ DATE COMPLETED
Sudden Unexpected Infant Death Syndrome (SUIDS), 245A.144 **Abusive Head Trauma** (AHT), 245A.144 **Required when caring for children age 0-5.**	**Required every 5 years.** http://www.dhs.state.mn.us/main/idcplg?IdcService=GET_DYNAMIC_CONVERSION&RevisionSelectionMethod=LatestReleased&dDocName=dhs16_188848 This is a training series. Please be sure to complete videos for SUIDS and AHT. The links for both trainings are found on the website above.	SUIDS – 1 hour AHT – 1 hour		
Child Restraint Systems, MN Stat. 245A.18 **Required when caring for children under age 8.**	**Required every 5 years.** For dates and times visit: www.developtoolmn.org Use keyword C.A.R.S.	3 hours		
TRAINING	**INSTRUCTIONS**	**LENGTH (HOURS)**	**PROVIDER 1** **DATE COMPLETED**	**PROVIDER 2** **DATE COMPLETED**

Fetal Alcohol Spectrum Disorders, MN Stat. 245A.175	**Required annually.** You can obtain this training in several ways. 1. Go to The Fetal Alcohol Spectrum Disorders FASD Basics - YouTube and watch the video. 2. Go to MN Adopt and view any of the FASD pre-recorded webinars. Webinars (by topic) - MN Adopt	Must be at least 1 hour		
Children's Mental Health Issues and Treatment, MN Stat. 245A.175	**Required annually.** This training can be obtained by attending classroom training, completing on-line course work, viewing DVD's, and/or reading books. To determine if a training will meet requirements look for one or more of the following key words: **attachment, depression, anxiety, behavior disorders, development, trauma, resiliency, medication (psychotropic), autism/pervasive developmental disorder, bipolar disorder, attention deficit hyperactivity disorder.** The Minnesota Child Welfare Training System also offers the following sessions that will meet this training requirement. • Introduction to Children's Mental Health • Go to https://mn.gov/dhs/partners-and-providers/training-conferences/child-protection-foster-care-adoption/ • Scroll to "Special training topics." • Choose "Introduction to Children's Mental Health training." • Children's Mental Health for Resource Families – Anxiety, https://youtu.be/ZU-1hfHmnAM • Children's Mental Health for Resource Families- Attention Deficit Hyperactivity Disorder -ADHD, https://youtu.be/7MezNUnJRi4. • Children's Mental Health for Resource Families – Depression, https://youtu.be/VfKplLknCa0 • Children's Mental Health for Resource Families – Obsessive Compulsive Disorder, https://youtu.be/nzqlkT-D7nk • Children's Mental Health for Resource Families – Autism, https://youtu.be/pmqyBIq-5G8	Must be at least 1 hour		

TRAINING	INSTRUCTIONS	LENGTH (HOURS)	PROVIDER 1 DATE COMPLETED	PROVIDER 2 DATE COMPLETED
Mandated Reporting MN Stat 245A.66	**Required annually.** Mandated reporter training will discuss how to make a mandated report in Olmsted County, including how to reach intake (nights and weekends), what information is helpful to provide when making a report, and what happens to the information after you make a report. Training will also touch on different types of abuse and what is considered a report, a brief outline on the child protection process in Olmsted County, as well as information on our child welfare programs. https://www.youtube.com/watch?v=_KxyRhM8Aow	1 hour		
Mandated Reporting – Vulnerable Adults, MN Stat. 626.557 & 245A.65 **Required when caring for youth ages 18-21**	**Required annually.** https://registrationcourses.dhs.state.mn.us/VAMR/#:~:text=Vulnerable%20Adults%20Mandated,Page%201	1 hour		
Minnesota Foster Care/Adoption Education Class	**Required once.** Must be completed within the first year of licensure. Dates, times, and registration information can be found on the CHS/LSS website. https://chlss.org/education-events/foster-care-adoption-education-classes/ This is a comprehensive training series that covers topics including trauma, attachment, grief, loss, transracial parenting, overview of the child welfare system and more. Attending the **Minnesota Foster Care/Adoption Education Class** meets all annual training requirements including Fetal Alcohol Spectrum Disorder and Children's Mental Health.	16 hours		

NAME OF TRAINING Some resources for on-line training: http://cascw.umn.edu/portfolio_category/online-modules/ https://www.fosterclub.com/article/foster-parent-online-training www.FosterParentTraining.com www.fosterparentcollege.com http://fosteradoptmn.org/education www.fosterparents.com/training	INSTRUCTIONS: Additional training hours can be obtained by attending classroom training, completing on-line course work, viewing DVD's, and/or reading books. Look for key words such as: Attachment, Complex Trauma, Discipline, Diversity/Cultural Issues, Impact of Child Maltreatment on Development, Chronic Neglect, Sexual Abuse, Grief, Loss, Shifting Expectations, Working with Birth Families, Mental Health, Working with the Educational System, Etc. **PLEASE NOTE:** **For books and magazine/journal articles** the provider will receive 1 hour for anything 100 pages or less, 2 hours for 200 pages, etc. **For therapy**, foster parents must participate in the entire session. If foster parent is assigned homework (i.e. reading, implementing specific plan) additional hours may be counted. **For medical**, training can be included for learning specific cares-physical therapy, occupational therapy, etc.	LENGTH (HOURS)	PROVIDER 1 DATE COMPLETED	PROVIDER 2 DATE COMPLETED
		TOTAL HOURS:		

FOSTER CARE PLACEMENTS (RESPITE/RELIEF AND FULL TIME)					
CHILD'S NAME	AGE	DATE PLACED	DATE LEFT	REASON FOR LEAVING	COMMENTS