



# Olmsted County Direct Payment Plan Authorization for Automatic Withdrawal

Complete the form and return it to:  
Olmsted County PRL – Attention REVENUE  
151 4<sup>th</sup> Street SE  
Rochester, MN 55904  
[revenue@olmstedcounty.gov](mailto:revenue@olmstedcounty.gov)  
(507) 328-7740

12 Digit Parcel ID	12 Digit Parcel ID
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If you have more than six (6) parcels, please check this box and list them on the back of this form or on a separate sheet.

Name: \_\_\_\_\_

Mailing/Correspondence Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

I hereby authorize Olmsted County to debit my (our) account(s) for payment of real estate taxes for the parcels described above. I authorize the Semi-annual deduction of payments:

May 10<sup>th</sup> & October 10<sup>th</sup> for Commercial and Residential properties

May 10<sup>th</sup> & November 10<sup>th</sup> for Agricultural properties

\*If the 10<sup>th</sup> falls on a weekend or holiday, the withdrawal will be on the next business day.

Account information as follows (please attach a voided check or savings slip providing the following information): * Please note that deposit slips will not be accepted*		
Name(s) on the Account:		
Financial Institution Name:		
Bank Routing / Transit Number:	Checking	Savings
Account Number:		

This authorization will remain in effect until Olmsted County receives written notice from the taxpayer to cancel it. It may also end if the property is sold, the name changes, a payment is returned, or if Olmsted County decides to terminate it and notifies the taxpayer.

Signature : \_\_\_\_\_ Date: \_\_\_\_\_

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## Steps to Enroll in Automatic Renewal (ACH):

- Complete the ACH Automatic Withdrawal application and include a **voided check**.
- Submit by:
  - April 10, 2026, for the first-half tax payment.
  - September 11, 2026, for the second-half tax payment.
  - October 16<sup>th</sup> for second-half agricultural property.

***Applications received after these dates will apply to the next cycle.***

## Important Details:

- ACH mains active until you notify **Olmsted County in writing** to cancel.
- ACH **may** terminate automatically for property transfers, name changes, return payments, or at Olmsted County's discretion. You will be notified if this occurs.
- **Returned payments:** \$30 NSF fee plus possible penalty and interest if not paid by the due date.

## Return Applications To:

Olmsted County PRL – Attn: Revenue  
 151 4<sup>th</sup> St SE,  
 Rochester, MN 55904  
 Phone: (507) 328-7740